



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Cumberland Cape Atlantic YMCA 2018-2019 School Aged Child Care Charter Schools Registration Packet

PLEASE
ATTACH
PHOTO

Child's Last Name: _____ Child's First Name: _____

Address _____ City, State, Zip _____

Birth Date: ____/____/____ Home Phone _____

Cell Phone _____ Male Female Grade Entering August '18 _____

Locations:	
Schools	Pre-K Program**
<input type="checkbox"/> Vineland Public Charter School <input type="checkbox"/> Millville Public Charter School <input type="checkbox"/> Bridgeton Public Charter School	<input type="checkbox"/> Vineland Public Charter School **Times are different than school age program.
Pricing/Month – Payments are due by the 20th of each month for the upcoming month; late fees will be applied after the 20th.	
Hours: 6:30am-7:40am and 3:45pm-6pm Elementary School Pricing Only:	Hours: 7:30am-9am and 2:45pm-5pm Pre-k Pricing at VPCS Only:
<input type="checkbox"/> Before \$90.00; <input type="checkbox"/> After \$207.00; <input type="checkbox"/> Both \$297.00 September (August dates included)	<input type="checkbox"/> Before \$92.62; <input type="checkbox"/> After \$138.94; <input type="checkbox"/> Both \$231.56 September (August dates included)
<input type="checkbox"/> Before \$82.50; <input type="checkbox"/> After \$157.50; <input type="checkbox"/> Both \$240.00 October	<input type="checkbox"/> Before \$102.38; <input type="checkbox"/> After \$160.06; <input type="checkbox"/> Both \$262.44 October
<input type="checkbox"/> Before \$75.00; <input type="checkbox"/> After \$162.00; <input type="checkbox"/> Both \$237.00 November	<input type="checkbox"/> Before \$97.50; <input type="checkbox"/> After \$165.75; <input type="checkbox"/> Both \$263.25 November
<input type="checkbox"/> Before \$56.25; <input type="checkbox"/> After \$110.25; <input type="checkbox"/> Both \$166.50 December	<input type="checkbox"/> Before \$78.00; <input type="checkbox"/> After \$123.50; <input type="checkbox"/> Both \$201.50 December
<input type="checkbox"/> Before \$75.00; <input type="checkbox"/> After \$144.00; <input type="checkbox"/> Both \$219.00 January	<input type="checkbox"/> Before \$97.50; <input type="checkbox"/> After \$152.75; <input type="checkbox"/> Both \$250.25 January
<input type="checkbox"/> Before \$71.25; <input type="checkbox"/> After \$128.25; <input type="checkbox"/> Both \$199.50 February	<input type="checkbox"/> Before \$92.63; <input type="checkbox"/> After \$138.94; <input type="checkbox"/> Both \$231.57 February
<input type="checkbox"/> Before \$78.75; <input type="checkbox"/> After \$150.75; <input type="checkbox"/> Both \$229.50 March	<input type="checkbox"/> Before \$102.38; <input type="checkbox"/> After \$160.06; <input type="checkbox"/> Both \$262.44 March
<input type="checkbox"/> Before \$60.00; <input type="checkbox"/> After \$117.00; <input type="checkbox"/> Both \$177.00 April	<input type="checkbox"/> Before \$78.00; <input type="checkbox"/> After \$123.50; <input type="checkbox"/> Both \$201.50 April
<input type="checkbox"/> Before \$82.50; <input type="checkbox"/> After \$157.50; <input type="checkbox"/> Both \$240.00 May	<input type="checkbox"/> Before \$107.25; <input type="checkbox"/> After \$160.88; <input type="checkbox"/> Both \$268.13 May
<input type="checkbox"/> Before \$60.00; <input type="checkbox"/> After \$117.00; <input type="checkbox"/> Both \$177.00 June	<input type="checkbox"/> Before \$102.38; <input type="checkbox"/> After \$186.06; <input type="checkbox"/> Both \$288.44 June





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Cumberland Cape Atlantic YMCA Rules & Authorizations

Before and After Rules

In order for all participants to have the best possible experience, all participants and parents need to be aware of the rules and agree to follow them. If a participant or parent consistently or excessively breaks the rules and chooses not to take part in the program, they negatively impact other participants by jeopardizing their physical or emotional safety. When this happens, all other participants fail to receive the best possible experience.

Rules:

- 1) Treat myself, and others, with Caring, Honesty, Respect, and Responsibility
- 2) Follow direction and instructions from staff
- 3) Keep hands, feet and all other body parts to myself
- 4) Respect all facilities, equipment, and property
- 5) Have FUN!

Consequences:

- 1) Redirection
- 2) Verbal warning or thinking time
- 3) Visit with director and/or call home. Child may speak to parents at that time
- 4) In the event that a second phone call is necessary, the child will be sent home
- 5) In the event of consistent/excessive failure to follow the rules, the child will be sent home and a suspension may be issued
- 6) If a child or parent endangers the physical, mental or emotional health of themselves or others, the child may be immediately suspended or expelled

Parent Signature: _____

Child Signature: _____

Authorizations

My child is in good health and can participate in the normal activities of the program (including Healthy U & Boks) _____ Initial Here

I agree to follow the Payment Policies; if not I will be subject to fees _____ Initial Here

I have received and reviewed a copy of the YMCA Parent Handbook _____ Initial Here

I understand that my child must be physically signed in and out of the program by an authorized **adult** daily _____ Initial Here

I understand that the YMCA is not responsible for lost, stolen or damaged personal articles _____ Initial Here

My child and I have reviewed the Discipline/Behavior & Expulsion Policies and my child will participate in all daily activities _____ Initial Here

I give permission for the Cumberland Cape Atlantic YMCA to:

Seek medical treatment for my child, in my absence, in the event of an emergency _____ Initial Here

Use any photo, voice recordings or videos taken of my child for any and all promotional purposes _____ Initial Here

Allow my child to go on short walks under Y Staff supervision _____ Initial Here

I hereby agree, and accept, responsibility in above initialed items.

Parent Signature _____

Date _____

Licensing Statement

In keeping with New Jersey's child care licensing requirements, we are obligated to provide you, as the parent/caregiver of a child enrolled in our program, with the attached informational statement from the Department of Children & Families (found in the Parent Handbook).

The statement highlights, among other things:

- Your right to observe our center at any time without having to secure permission
- The center's obligation to be licensed and to comply with licensing standards and
- The obligation of all citizens to report suspected child abuse of all forms (physical, sexual, emotional, and neglect) to the DCP&P

Name of child: _____

Name of Parent (s)/Guardian (s): _____

I have read and received a copy of the Information to Parents statement prepared by the Bureau of Licensing and the DCP&P

Parent Signature _____

Date _____



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Cumberland Cape Atlantic YMCA Checklist

<p>Membership Fees</p> <p><input type="checkbox"/> \$25/Youth Program Member <input type="checkbox"/> \$50/Family Program Member <input type="checkbox"/> Current Program Member <input type="checkbox"/> Current Full Facility Member</p> <p>All participants must be YMCA members. Membership fees are non-transferable and non-refundable</p>
<p>Financial Assistance</p> <p>Third party Rutgers Southern Regional Child Care Resource & Referral (856-462-6800). If denied by Rutgers, Financial Assistance is available through the Y - applications are available at the Member Service Desk and on our website, www.ccaymca.org.</p> <p>Funds are limited – APPLY EARLY</p>

Parent Checklist
<p>Parent/Guardian please initial next to each item that you are handing in today. <u>No check marks please.</u></p> <p>_____ Completed Registration Form</p> <p>_____ Photo Release (see page 3)</p> <p>_____ Signed Medical Information – including insurance carrier, policy and group number</p> <p>_____ Food Form</p> <p>_____ Any notes or information to be filed on your child (optional)</p> <p>_____ Correct payment and/or deposit amount</p> <p>_____ Automatic bank draft form is completed (if using automatic monthly payment option)</p>
Parent Signature
<p>Parent is to sign off that all paperwork is filled out completely.</p> <p>Parent Signature: _____ Date: _____</p>
Staff Signature
<p>Staff member receiving the paperwork is to sign off that all papers are filled out completely and correct money is remitted.</p> <p>Staff Signature: _____ Date: _____</p>

10:122-6.8 Expulsion Policy

May be used to inform parents of the center's policy on the expulsion of children from enrollment

EXPULSION POLICY

Name of Center: Cumberland Cape Atlantic YMCA of Vineland

Name of Child: _____

Signature of Parent: _____

Unfortunately there are reasons we have to expel a child from our program either on a short term or a permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced. The following are reasons we may have to expel or suspend a child from this center.

IMMEDIATE CAUSE FOR EXPULSION

- The child is at risk of causing serious injury to other children or himself/herself.
- Parent threatens physical or intimidating actions toward staff members.
- Parents exhibits verbal abuse to staff in front of enrolled children.

PARENTAL ACTIONS FOR CHILD'S EXPULSION

- Failure to pay/habitual lateness in payment.
- Failure to complete required forms.
- Habitual tardiness when picking up your child.
- Physical or verbal abuse to staff.
- Correcting, reprimanding, or yelling at a child

CHILD'S ACTIONS FOR EXPULSION

- Failure of a child to adjust after a reasonable amount of time.
- Uncontrollable tantrums/angry outbursts.
- Ongoing physical (fighting) or verbal abuse to staff or their children.
- Excessive biting.
- Dangerous activity, threats, theft, vandalism/mistreatment of property, possession of weapons, or illegal substances

SCHEDULE OF EXPULSION

- If after the remedial actions above have not worked, the child's parent/guardian will be advised verbally and in writing about the child and or/parent's behavior warranting an expulsion. An expulsion action is meant to be a period of time so that the parent/guardian may work on the child's behavior or to come to an agreement with the center.
- The parent/guardian will be informed regarding the length of the expulsion period.
- The parent/guardian will be informed about the expected behavioral changes required in order for the child or parent to return to the center.
- The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to time to seek alternative child care
- Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the center

Department of Children and Families
Office of Licensing
INFORMATION TO PARENTS

Under provisions of the *Manual of Requirements for Child Care Centers (N.J.A.C. 3A:52)*, every licensed child care center in New Jersey must provide to parents of enrolled children written information on parent visitation rights, State licensing requirements, child abuse/neglect reporting requirements and other child care matters. The center must comply with this requirement by reproducing and distributing to parents and staff this written statement, prepared by the Office of Licensing, Child Care & Youth Residential Licensing, in the Department of Children and Families. In keeping with this requirement, the center must secure every parent and staff member's signature attesting to his/her receipt of the information.

Our center is required by the State Child Care Center Licensing law to be licensed by the Office of Licensing (OOL), Child Care & Youth Residential Licensing, in the Department of Children and Families (DCF). A copy of our current license must be posted in a prominent location at our center. Look for it when you're in the center.

To be licensed, our center must comply with the Manual of Requirements for Child Care Centers (the official licensing regulations). The regulations cover such areas as: physical environment/life-safety; staff qualifications, supervision, and staff/child ratios; program activities and equipment; health, food and nutrition; rest and sleep requirements; parent/community participation; administrative and record keeping requirements; and others.

Our center must have on the premises a copy of the Manual of Requirements for Child Care Centers and make it available to interested parents for review. If you would like to review our copy, just ask any staff member. Parents may view a copy of the Manual of Requirements on the DCF website at <http://www.nj.gov/dcf/providers/licensing/laws/CCCmanual.pdf> or obtain a copy by sending a check or money order for \$5 made payable to the "Treasurer, State of New Jersey", and mailing it to: NJDCF, Office of Licensing, Publication Fees, PO Box 657, Trenton, NJ 08646-0657.

We encourage parents to discuss with us any questions or concerns about the policies and program of the center or the meaning, application or alleged violations of the Manual of Requirements for Child Care Centers. We will be happy to arrange a convenient opportunity for you to review and discuss these matters with us. If you suspect our center may be in violation of licensing requirements, you are entitled to report them to the Office of Licensing toll free at 1 (877) 667-9845. Of course, we would appreciate your bringing these concerns to our attention, too.

Our center must have a policy concerning the release of children to parents or people authorized by parents to be responsible for the child. Please discuss with us your plans for your child's departure from the center.

Our center must have a policy about administering medicine and health care procedures and the management of communicable diseases. Please talk to us about these policies so we can work together to keep our children healthy.

Our center must have a policy concerning the expulsion of children from enrollment at the center. Please review this policy so we can work together to keep your child in our center.

